

Position Description

Risk & Compliance Intern

Avanti Finance Group is a privately owned specialist lender operating across New Zealand and Australia. We're on a growth mission to lead and inspire our industry through innovation and the development of exceptional financial services, while fostering a motivated and engaged workplace culture centred around personal growth and high performance.

This role supports Avanti's Risk and Compliance team with a variety of day-to-day operational risk and compliance activities.

IN THIS ROLE, YOU WILL:

Do-the-Doing

- > Managing shared inboxes and coordinating communications across teams
- > Assisting with the compilation of reporting packs and business presentations
- > Conducting basic data extraction and analysis to support decision-making
- > Contributing to projects and initiatives that make a real impact
- > Assisting with reviewing and refreshing risk and compliance policies and associated training materials
- > Assisting with updating and maintaining information stored in Avanti's Enterprise Risk Management System

Always Ensure Integrity, Risk and Compliance.

- > Apply a risk and compliance lens, ensure legal adherence, and manage all day-to-day risks through the appropriate channels.
- > Operate with integrity by upholding high standards in compliance and risk management through adherence to the three lines of defence model.

Living Our Values: Relentlessly Helpful, Do What's Right, People First.

- > Be a team player and follow your manager's reasonable instructions, performing additional duties as needed.
- > Bring your whole self every day, to proactively promote a wellness, inclusive, health and safety conscious culture at Avanti.

THE SUCCESSFUL CANDIDATE WILL HAVE:

- > Be currently studying business or a related field (e.g. law) at university
- > Strong skills using the Microsoft Suite - particularly Excel, Word, PowerPoint, and Outlook (SharePoint experience is a bonus)
- > Organised, proactive, and able to work well in a team environment
- > Good interpersonal skills and a willingness to learn
- > Ready to hit the ground running and make the most of this opportunity

OPERATIONAL DETAIL:

Location	Wynyard Quarter
Department	Risk & Legal
Reporting to	Group Risk Manager
Direct reports	This role has no direct reports
Internal relationships	All members of the Avanti Group

External relationships

This role has no external relationships

Summer Internship | Auckland | 17 Nov 2025 – 12 Feb 2026

Get Real Business Experience This Summer at Avanti Finance

Looking for more than just a summer job? Join Avanti Finance as a Summer Intern and get hands-on experience in a fast-paced financial services environment. You'll work alongside our team on real projects, build valuable skills, and see how business actually works, not just in textbooks.

The Role

Over 12 weeks (with an approx. 2-week Christmas/New Year break), you'll dive into the day-to-day operations of Avanti Finance, supporting our Risk & Compliance team with:

- Managing shared inboxes and coordinating communications across teams
- Assisting with the compilation of reporting packs and business presentations
- Conducting basic data extraction and analysis to support decision-making
- Contributing to projects and initiatives that make a real impact

What We're Looking For

- Currently studying business or a related field at university
- Strong skills in the Microsoft Suite - particularly Excel, Word, PowerPoint, and Outlook (SharePoint experience is a bonus)
- Organised, proactive, and able to work well in a team environment
- Good interpersonal skills and a willingness to learn
- Ready to hit the ground running and make the most of this opportunity

What You'll Get

- Real-world business experience in financial services
- Exposure to multiple areas of the business
- Mentorship and guidance from experienced professionals
- Competitive pay: \$30 per hour
- Full-time hours: 37.5 hours per week Monday – Friday

Dates: 16 November 2026 – 12 February 2027 (includes approx. 2-week shutdown over Christmas/New Year)

Launch your career this summer - apply now!