

POSITION DESCRIPTION FINANCIAL SYSTEMS LEAD

Avanti Finance Group is a privately owned non-bank lender operating across New Zealand, and Australia. We are on a growth mission to lead and inspire our industry through innovation, and the development of exceptional financial services products whilst fostering a motivated and engaged workplace culture that is centered around personal growth and high performance.

This role is reporting to the Chief Financial Officer

The purpose of this role is to design, configure, implement, maintain, and customise the financial systems that store and process financial and non-financial (where necessary) data within the organisation, serving as a change agent to identify organisational improvements needed, and design systems and controls to implement those changes. The role will also support the wider finance team in review, reengineer, implement, and document key finance processes to gain operational efficiency and enhance controls.

IN THIS ROLE, YOU WILL:

Do-the-Doing

- Examine and evaluate current systems, including a review of financial systems to identify and recommend corrections for financial errors including process improvements.
- Identify system requirements in order to design fully automated processes.
- Consult with the wider Finance team and users to determine the needs of the system, track additional requirements and features.
- Learn and develop expertise of various data sources.
- Document all processes and training needed, including interfaces between new and legacy systems.
- Collaborate between IT team and developers to update systems.
- Validate changes by testing.
- Train users on the new/updated operating systems and provide support.
- Develop and implement maintenance procedures.
- Perform design, implement and upgrades of finance information systems to meet the business and user needs.
- Routine and ad-hoc Finance systems administration and maintenance tasks for the ERP, Expenses and Travel systems

Always Ensure Integrity, Risk and Compliance

- Apply a risk and compliance lens, ensure legal adherence, and manage all day-to-day risks through the appropriate channels.
- Operate with integrity by upholding high standards in compliance and risk management through adherence to the three lines of defence model.

Living Our Values: Relentlessly Helpful, Do What's Right, People First

- Be a team player and follow your manager's reasonable instructions, performing additional duties as needed.
- Bring your whole self every day, to proactively promote a wellness, inclusive, health and safety conscious culture at Avanti.

THE SUCCESSFUL CANDIDATE WILL HAVE:

- A degree in finance/accounting and/or information technology.
- Proven work experience in an Accounting Systems Analyst capacity, with a minimum of 4 - 6 years' experience in similar roles.
- Qualification in process improvement will be beneficial.
- Hands on experience and working knowledge of Netsuite (or similar) business software applications, with solid knowledge of wider business information systems.
- Ability to explain technical details.
- Excellent analytical skills.
- A good problem-solving attitude.
- Ability to work autonomously and manage time.
- Multi-tasking skills and ability to work in a high pace environment.
- Strong interpersonal and organisational skills.
- Flexibility and ability to work with change.
- High numeric competency.
- Excellent written and verbal skills.
- Be an active team participant.
- Be masterful at multi-tasking and keeping pace in a dynamic and fast paced environment. Roll your sleeves up and get stuck in with a one-team approach.
- Excellent work ethic and self-motivated, with interests in ongoing personal development.
- Strong verbal and written communication skills.

THE FOCUS CAPABILITIES THIS ROLE WILL DISPLAY AND BE MEASURED BY ARE:

The focus capabilities for this role are the capabilities someone new to the role should immediately be able to demonstrate competency in. The behavioural indicators provide examples of the types of behaviours that would be expected at that level and are reviewed annually as part of the Group's Capability Framework.

Embracing Change fosters agility and resilience. Our ability to anticipate, embrace and adapt to new opportunities, including technology and new ways of working enables us to succeed and grow sustainably in today's rapidly evolving landscape.

We demonstrate **Standards of Work** through being willing compliers of regulatory requirements and our ongoing commitment to prioritising quality work practices, we ensure our business is sustainable and our customers can trust us.

We **Use Our Initiative** by taking ownership of our work, and willingly contribute ideas and new ways of thinking. We seize opportunities early, anticipate issues before they become problems and acts with a sense of urgency to achieve results.

Active Collaboration creates a supportive and productive environment. We work together by having a common goal, sharing knowledge, expertise, and resources. This is how we foster creativity, innovation, and success.

We **Provide Customer Solutions** through understanding customer needs, defining requirements and ensuring the right expertise is applied. We utilise our knowledge base of products and services and invite customers to explore options.

We take responsibility for our actions and decisions. **Being Accountable** allows us to work towards the same goals and objectives. It ensures that as individuals and as an organisation we hold ourselves to a high standard of conduct.



OPERATIONAL DETAIL:

Location	Newmarket office
Department	Finance
Reporting to	Chief Financial Officer
Direct reports	This role has no direct reports
Internal relationships	All members of the Avanti Finance team
External relationships	Third party providers